

Appendix 2 Template for STaR Teaching Portfolio

FULL NAME: \_\_\_\_\_

*Please enter your name in the form that you want it to appear on your certificate. Please note: You **cannot** have your name written in Chinese.*

Date of registration on the STaR programme: \_\_\_\_\_

Date of submission: \_\_\_\_\_

Total number of words (excluding references and PSF mapping): \_\_\_\_\_

I confirm that this teaching portfolio is my own work based on teaching completed for Communication-intensive Courses, the University of Hong Kong and/or other higher education institutions.

Signature: \_\_\_\_\_

Your teaching portfolio must include six (6) elements. The first element is a teaching observation done by your mentor. The observation must be signed by your mentor and submitted as a PDF file as part of your teaching portfolio. The last element is a supporting statement – normally done by your mentor, but another experienced member of staff who knows you as a teacher can also provide this statement. The supporting statement must be signed and included as a PDF file.

The rest of your portfolio is done in this template. ***Please do not exceed the total word limit of 1,500 words (excluding mapping and references).***

Please pay attention to the mapping of the Professional Values (Vs) and the Core Knowledge (Ks) where appropriate. For Associate Fellowship, you must address V1, V3, K1, K2, and K3, but you may also address other Vs and Ks.

**A reflection on your teaching observation and the subsequent dialogue with your mentor. Please provide at least two (2) action points as a result of your reflection (200 words)**

**A reflection on student feedback with suggestions on how to address issues raised or further develop positive aspects of your teaching (300 words).**

Make sure you collect feedback from more than one group of students. If appropriate, you may link student feedback to aspects raised in your teaching observation.

Area of Activity 1

Design and Plan learning activities and/or programmes.

**An outline of TWO sessions with a rationale for planned activities linked to appropriate literature (500 words).** When planning, consider diversity in your classroom and how to provide opportunities for all students to contribute.

Area of Activity 2

Teach and/or support learning through appropriate approaches and learning environment

**A reflection on two different teaching approaches linked to appropriate literature (500 words).** You will need to refer to learning theory or theories in this section.

Area of Activity 4

Support and guide learners

**Reflections on TWO examples of how you have supported a student or a group of students in achieving their learning goal(s) linked to appropriate literature (500 words)**

List of references (in alphabetical order)

Please remember to include your signed teaching observation AND your signed supporting statement